

# Merriott Parish Council

## Minutes of the September Meeting of the Parish Council held on Monday 9<sup>th</sup> September 2019 at 7pm in The Community Pavilion, Merriott Recreation Ground

Cllr Iain Hall (Chair)  
Cllr Jim Shorting (Vice Chair)  
Cllr Steve Ashton  
Cllr Michael Burnham  
Cllr Dave Aslett  
Cllr C Paine  
Cllr N Rochford  
Cllr J Graham

### **In attendance**

Julie Chant (Clerk) and 5 members of the public

### **19/099 Public Open Session**

Cllr Hall welcomed everyone present to the meeting. Those present to speak about items other than those on the agenda were invited to address the Council.

There were no comments from members of the public.

### **19/100 Apologies for absence**

Cllr Paul Maxwell, prior engagement, Cllr A Dance, Cllr Grant Wright

### **19/101 Code of Conduct and Declarations of Interests**

Cllr I Hall declared an interest in two invoices on the payment list ,minute 19/107 a) and Cllr N Rochford declared prejudicial interest in planning application 19/02071/FUL, minute 19/106 c)

### **19/102 Minutes of the last meeting:**

The minutes of the meeting held on 12<sup>th</sup> August 2019 were agreed as an accurate record and signed by the Chair.

### **19/103 Matters arising for the minutes;**

The list of 106 requirements for Church Street development were circulated prior to meeting as agreed and the list is to be sent to SSDC Planning department.

**Action: Clerk to send 106 list to SSDC.**

### **19/104 Report from County Councillor**

Cllr Adam Dance was absent and had informed the Clerk prior to the meeting that there was no update on the SIS.

### **19/105 Report from District Councillor**

Cllr Paul Maxwell was not present.

### **19/106 Planning including applications currently in circulation:**

a)19/02279/HOU – Mr. M Chard,5 Higher Street, Merriott – Demolition of an outbuilding and single storey elements attached to main house, Erection of single and two storey extension – Alterations to

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existing dormers and erection of a conservatory and detached garage/store (revised 19/00439/HOU)- Councillors had no objection – all agreed

b) **19/01666/FUL** - Mr. and Mrs. A Manley, 1 & 3 Tail Mill Lane, Merriott- Alterations and sub division of one dwelling into two, erection of single storey extension and new pitched roof on existing two storey rear projection to No 3, and internal alterations to No 1a – The Planning working party felt that the separation of one larger dwelling into two smaller units was a good use of the building and would provide two lower cost accommodation units, and they had no objection to the application and felt it should be recommended. All agreed.

c) **19/02071/FUL** – Mrs. Collin – Land and building at Beadon Lane Merriott -The erection of new dwelling with associated parking- The Planning working party discussed the size and design of the dwelling in relation to the site, and had no objection to the application – all agreed.

d) **19/02129/HOU**- Mr. McPherson, 4 Higher Beadon, Merriott- erection of a single storey rear garden room extension to dwelling – Councillors had no objections – all agreed

e) **19/02061/FUL**- Mr. P Venn, Popular Motors, Broadway, Merriott – redevelopment of car sales/workshop premises including the construction of 2 dwellings and the erection of replacement workshop building- The planning working party noted that the workshop was to be replaced, which relieve some of their concerns over loss of employment in the village. They felt there should be limited delivery times for the workshop and construction vehicles to reduce disruption to neighbours and the residents of the new dwellings – they had no objections to the application – all agreed.

f) **19/02062/LBC** – Mr. D Williams Banbury Farm, 55 Lower Street Merriott- the installation of glazed screens in the openings of outbuilding and replacement door - withdrawn

**Action: Clerk to send responses to SSDC Planning department**

**b) Planning determinations:**

**19/01347/FUL** Mrs. T Collin, Land adj Boundary House, Beadon Lane, Merriott - change of use of land to equestrian, demolition of existing buildings and erection of a stable block and access track – permitted with conditions.

**19/01639/HOU** Mr & Mrs Lysaczenko – 6 Old Hitchen, Merriott, TA16 5RG – demolition of existing porch and erection of single storey extension – permitted with conditions.

**19/01912/TCA** 24 Church Street Merriott TA16 5PS – tree surgery to 8 trees in conservation area- approved

**19/01943/TCA** Church View Church Street Merriott TA16 5PS – tree works in conservation area- approved

**c)To determine MPC aims for future development**

Councillors agreed to defer this to the October meeting and combine it with the discussion on the Neighbourhood Plan

**Action: Neighbourhood Plan and future developments to be on October meeting.**

**19/107 Finance and procedure:**

**a) To agree invoices for payment**

<u>Voucher</u>	<u>Payee</u>	<u>Details</u>	<u>VAT</u>		<u>Total Payment incl VAT</u>	<u>Budget Line</u>
449	Adams Trees	Fruit trees	£	6.35	£ 428.10	Clapperhay
450	CPRE	membership	£	-	£ 36.00	membership

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451	ARB tree services	Rec trimming	£	-	£	233.00	rec maintenance
452	Sam Hall	Rec & Pavilion main			£	182.00	rec/pav main
453	Blake training	strimmer training	£	13.00	£	78.00	footpaths
454	J Chant - salary	salary	£	-	£	495.00	salary
455	J Chant - exps	litter bags, toilet rolls	£	26.16	£	204.75	pavilion& amen
456	I Hall - exps	cable, fuel, line marker	£	8.46	£	72.95	pitch, & mower
457	AMS Home services	cleaning			£	60.00	pavilion
458	Richard Keylock	PAYE	£	5.00	£	30.00	Audit&account
459	EDF	Pavilion			£	103.10	Pavilion
460	Mr Armstrong	Gardening			£	30.00	Rec maintenance
461	Yarcombe Timber	Timber	£	27.70	£	166.20	Rec maintenance
462	Mike Stenner	Painting			£	700.00	Pav maint
463	Sam Hall	Repairs			£	209.26	rec maintenance
		Total VAT to reclaim	£	86.67			
		<b>TOTAL</b>				<b>£ 3,028.36</b>	

Payments were noted and approved

**Proposed by Cllr J. Shorting seconded by Cllr D. Aslett – all agreed payments approved.**

### b) To note payments received

Date	Name	Payment for	Amount	Budget line	Paying in ref
03.08.19	K Walsh	Pavilion Hire	£ 30.00	Pavilion Income	BACS
05.08.19	Preston dancers	Pavilion Hire	£ 30.00	Pavilion Income	BACS
08.08.19	Active learn	Pavilion Hire	£ 40.00	Pavilion Income	BACS
15.08.19	Adam Church Ltd	Pavilion Hire	£ 10.00	Pavilion Income	BACS
08.08.19	HMRC	VAT reclaim	£ 1,827.07	VAT reclaim	Natwest
		<b>TOTAL</b>	<b>£ 1,937.07</b>		

**Receipts were noted.**

#### c) To note bank reconciliation and revised budget.

The bank reconciliation was noted and the revised budget was discussed. Councillors noted and approved the changes.

#### d) To note any updates to the risk register and inspection reports

Cllr J Shorting confirmed there were no updates.

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## 19/108 Recreation Ground/Pavilion

**a) To receive the August inspection report.**

Cllr D Aslett gave the report and mentioned a few items which needed attention. He also noted that the replacement lock for the defibrillator had not arrived.

**Action: Clerk to chase the company for the replacement lock**

**Action: Clerk to send details of repairs needed to contractor.**

**b) To discuss clearance of the areas to the side and rear of the pavilion.**

Councillors agreed that the area needed to be tidied up and a hard surface be laid to the area.

**Action: Cllr Hall to ask local contractor for a quote for the agreed works.**

## 19/109: Highways and Footpaths;

**a) To receive update on heritage road signs refurbishment**

Cllr G Wright has written to the Chair of Merriott Heritage Trust for advice on the missing finger post and the Clerk has submitted the grant application form to the Treasurer.

**b) Update on SIS.**

The Clerk informed Councillors that there was no further information on the scheme and the Councillors noted that the reserve of £ 20,000 for Highways and Footways was still being held waiting for an update.

**c) To approve the appointment of Parish Path Liaison Officer.**

Councillors were happy to accept Cllr N Rochford's application and approved her appointment as Parish Path Liaison Officer. The necessary forms have been sent to SCC.

**d) To approve proposal to reduce the speed limit between Lopen and Merriott.**

Councillors were happy to approve the proposal

**Action: Clerk to write to Cllr Adam Dance confirming approval.**

**e) To determine action needed regarding safety issues on A356.**

Councillors discussed the recent complaint concerning the alteration of an entrance to fields on the bend before the River Parrett. The Clerk has informed SSDC Planning department and an enforcement officer is handling the complaint. Councillors then discussed the issues on this bend and the one at the West Chinnock turning, noting how often vehicles went through the hedges into neighbouring fields. It was agreed that the Clerk write to SCC Highways to request a meeting to discuss safety improvements for the road.

**Action: Clerk to write to SCC Highways Agency.**

## 19/110 Amenities:

**a) Update on CPR Training session**

The Clerk had spoken to Hamdon First Aid who were happy to give a short training session to around 20 people on Monday 4<sup>th</sup> November 2019 from 6.30p.m to 8.30pm at the Community Pavilion

**Action: Clerk to advertise the training session**

**b) To discuss planting trees around the village**

Cllr M Burnham agreed to contact the lady who had offered to provide some trees around the village and Councillors agreed to discuss at a later meeting.

**c) To determine additional cut to the Churchyard prior to Remembrance Sunday**

Councillors discussed the additional grass cut and the likely cost.

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Proposed Cllr D Aslett, seconded Cllr C Paine. 4 voted in favour, 3 against and 1 abstained.

It was agreed the Parish Council will pay for an additional grass cut at the Churchyard

**Action: Grass cuts at the Churchyard for 2020 -21 to be added to the January Agenda**

## **19/111 Clapperhay Community Land.**

Cllr S Ashton requested that the grass be cut and the weeds treated prior to planting the trees in the Heritage Orchard. Cllr C Paine also felt it would be good to take photographs of the before and after work. Cllr I Hall also agreed to organise the fencing require along the footpath.

## **19/112 VE Celebrations**

Councillors briefly discussed the dates and suggested the Clerk place a notice in the Merriott Messenger to gauge the interest from other village organisations.

**Action: Clerk to place an article in the Merriott Messenger.**

## **19/113 Correspondence received:**

## **19/114 Items for next meeting:**

**19/115 Next meeting:** Monday 14<sup>th</sup> October 2019 at 7.00 p.m. in the Blake Room Merriott Village Hall.

There being no other business the meeting closed at 8.55p.m.